

## PRIVACY POLICY

### 1. General provisions

- 1.1. This Privacy Policy is addressed at Users of the website maintained at: <https://www.jitlogistik.com> (hereinafter referred to as: the "Website").
- 1.2. The Policy sets out the rules for the collection and processing of personal data obtained by the Controller while using the Website.
- 1.3. This Policy also applies to the Controller's processing of personal data of those who observe the Controller's profile or submit their personal data on social networks.

### 2. Personal data controller

The controller of the personal data is JIT Logistik Spółka z ograniczoną odpowiedzialnością Spółka komandytowa with its registered office in Ostrów Wielkopolski (63-400) at ul. Sowińskiego 69, entered into the Register of Entrepreneurs of the National Court Register by the District Court Poznań – Nowe Miasto i Wilda in Poznań, 9<sup>th</sup> Commercial Division of the National Court Register, under KRS No. 0000751421, Tax Identification Number [NIP]: 6222819614, National Business Registry Number [REGON]: 381484474 , hereinafter referred to as the "Controller". Other contact details of the Controller are as follows: e-mail: [info@jitlogistik.com](mailto:info@jitlogistik.com), phone: +48 (62,590) 88 00.

### 3. Legal basis of personal data processing

- 3.1. Your personal data are processed in accordance with the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (hereinafter referred to as: "GDPR").
- 3.2. The legal basis for the Controller's processing of your personal data may be:
  - a) your consent to the processing of data (Article 6, section 1, letter a) of the GDPR);
  - b) the necessity to implement the contracts concluded by you with the Controller, as well as to take actions prior to the conclusion of the aforementioned contracts at your request (Article 6, section 1, letter b) of the GDPR);
  - c) processing is necessary for the fulfilment of a legal obligation of the Controller (Article 6, section 1, letter c) of the GDPR),
- 3.3. The provision of personal data by you under the aforementioned items a-c is voluntary, however, the refusal to provide data will prevent you from using the Website and services provided by the Controller.
- 3.4. Your personal data may be processed in connection with the legitimate interests of the Controller for the purpose of securing and asserting claims, as well as to direct marketing of services provided by the Controller (Article 6, section 1, letter f) of the GDPR).

#### **4. Purposes and scope of personal data processing**

##### **4.1.** The personal data you provide, will be processed:

- a) in order to enable you to use the Website,
- b) for the purpose and to the extent necessary in connection with the conclusion and performance of the contract (e.g., submission of an inquiry about the services provided),
- c) in order to fulfil the Controller's legal obligation (arising, for example, from accounting and tax regulations),
- d) for purposes arising from the legitimate interests pursued by the Controller (i.e., securing and asserting claims, marketing own products and services),

##### **4.2.** The Controller, in connection with the implementation of the aforementioned purposes of data processing, may process the following of your personal data: name and surname, company name, identification numbers such as e.g. Tax Identification Number [NIP], e-mail address, telephone number, as well as other data resulting from your profile in the social network through which you contact the Controller. The Controller will also process data such as cookies and IP number.

#### **5. Provision of personal data**

##### **5.1.** Your personal data will be made available to the competent state authorities or third parties, if such an obligation arises from generally applicable law.

##### **5.2.** The Controller, in order to properly perform the services it provides, may make your personal data available to entities that support the Controller in the proper performance of the service, e.g. web hosts, counterparties providing the so-called Social Media services.

##### **5.3.** The Controller processes personal data coming directly from you (data subjects).

#### **6. Data protection**

##### **6.1.** The Controller is obliged to protect your data collected during the use of the Website in accordance with applicable regulations and in accordance with the highest standards of security and data protection.

##### **6.2.** The Controller ensures the security of personal data through the implementation of appropriate technical and organizational measures to prevent unlawful data processing and accidental data loss, destruction and damage. The Controller takes all possible measures for personal data to be:

- a) correct and processed in a lawful manner,
- b) obtained only for specific purposes and not further processed in a manner incompatible with those purposes,
- c) adequate, appropriate and not excessive,
- d) accurate and up-to-date,
- e) not stored longer than necessary,
- f) processed in accordance with the rights of the data subjects, including the right to reserve access,

- g) safely stored,
- h) not transferred without adequate protection.

- 6.3.** Personal data sets are secured against third-party access. Only persons authorized by the Controller, trained in personal data protection and obliged to keep your personal data confidential are allowed to process your personal data.
- 6.4.** Personal data collected for the purpose of entering into or performing a contract and fulfilling a legal obligation by the Controller shall be kept for the period necessary for: (1) securing or asserting potential claims under the contract, (2) performing the contract (e.g., handling complaints), (3) fulfilling a legal obligation imposed on the Controller (arising, for example, from accounting and tax regulations). Personal data processed for marketing purposes and purposes other than those mentioned above will be processed until you withdraw your previously given consent to be processed for such purposes or until you object.

## **7. Rights**

- 7.1.** You are entitled to request the controller to provide you with the right of access to your personal data, to rectify, erase or restrict the processing of the data, to provide you with the right to data portability and to object to processing. You have the right to withdraw your previously given consent to the processing of personal data at any time.
- 7.2.** You have the right to obtain the following information from the Controller:
- a) information about the purpose, scope and manner of processing of your personal data,
  - b) since when your data are processed,
  - c) information about the source from which your data come,
  - d) information about the recipients or categories of recipients to whom the data are made available.
- 7.3.** In addition, at your request, the Controller will complete, update and correct your personal data, as well as suspend (temporarily or permanently) their processing or delete them if your data prove to be incomplete, outdated, untrue or were collected in violation of the law, or are no longer necessary for the purpose for which they were collected.
- 7.4.** Besides, in the case of processing of your data by the Controller for direct marketing purposes, you have the right to object at any time to the processing of your personal data for such marketing purposes, including profiling, to the extent that the processing is related to such direct marketing. In order to exercise the rights referred to in this section, you must submit a relevant request to the Controller at the e-mail address indicated in section 2.
- 7.5.** You have the right to lodge a complaint with a supervisory authority if you believe that the processing of your personal data violates applicable laws.

## **8. Cookies**

- 8.1.** The Controller declares that it uses "cookies" (cookie files).
- 8.2.** Cookies are pieces of information that are sent by a server and stored on your device (e.g., your computer's hard drive or your phone's memory).

- 8.3. The data obtained through cookies do not identify you, but allow the Controller to determine whether the Website was visited using a particular device (which is not tantamount to information about who visited the Website) and what its user's preferences were at the time (what they were most interested in when using the Website).
- 8.4. The Controller uses internal cookies for the following purposes:
  - a) to ensure the proper functioning of the Website,
  - b) statistical purposes,
  - c) to adapt the Website to your preferences.
- 8.5. The Controller may place both permanent and temporary files on your device.
- 8.6. Temporary files are usually deleted when the browser is closed, while permanent files are not deleted when closing the browser.
- 8.7. Temporary files are used to identify the user as logged in.
- 8.8. Permanent files provide certain functions not only during a given session, but for the entire period they are stored on the device. Permanent files are used, for example, for: collecting information on how the Website is used, including data on subsites visited by the user and possible errors or checking the effectiveness of the Website's advertisements.
- 8.9. The Controller uses on-line marketing and advertising tools to advertise the Website and the services it provides. These tools may use cookies placed on your device.
- 8.10. At any time you can delete cookies left by the Website from your device according to the instructions of the manufacturer of your Internet browser.
- 8.11. It is also possible to block cookies from reaching your device by configuring your browser accordingly, however then the Website may not function properly.
- 8.12. The Controller uses a server that automatically saves, in the server logs for the purpose of analysing the operation of the IT system, the information about the device you use when connecting to the Website, i.e. about the type of device and browser you use, the IP of your computer, the date and time of entry, a text description of the event, the qualification of the event.
- 8.13. Only persons authorized to administer the IT system have access to the log files. The log files can be used to compile statistics for evaluating application traffic and the occurrence of errors that prevent you from being identified.

## 9. Final provisions

We may need to update the Principles set forth in this Privacy Policy in the future. At that time, the Controller will inform you of any change in the content of this Policy. Updated Policy will be available at the Website.